

OFFICIAL PROCEEDINGS  
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT  
REGULAR MONTHLY MEETING – AUGUST 15, 2023

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, August 15, 2023, at 12:00 p.m. in the boardroom of its office located at 100 Port Boulevard, 3<sup>rd</sup> Floor, Chalmette, Louisiana.

Oath of Office was administered to Mr. Thomas B. Ajubita by Mr. Eric Bopp, 34<sup>th</sup> Judicial District Court Judge.

Oath of Office was administered to Mr. David L. Kenney, Jr by Mr. Perry Nicosia, District Attorney.

After the Pledge of Allegiance, Roll was called.

Member's present were: Mr. Walter J. Cure IV, President, Mr. Larry M. Aisola, Jr., Vice-President; Mr. Ronald J. Alonzo, Jr., Secretary; Mr. Thomas B. Ajubita, Commissioner and Mr. David L. Kenney, Jr., Commissioner. Also present were: Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Director of Operations; Ms. Lauren Maupin, Public Relations; Mr.'s Gary Poirrier and Zeljko Franks, Associated Terminals; Mr.'s Warren Ajubita and Roy Vance, Crescent River Port Pilots Association; Mr. Chris Hnatyshyn, Kyle Associates, LLC; Mr. Eric Bopp, 34<sup>th</sup> Judicial District Court Judge; Mr. Perry Nicosia, St. Bernard Parish District Attorney; Ms. Tessy Ajubita, Ms. Lisa Bopp, Mr. Michael Bopp, Ms. Samantha Bopp, Ms. Julie Kenney, Mr. Kyle Kenney and Ms. Holland Landry.

President Cure asked if there were any public comments in accordance with R.S. 42:14(D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. Aisola, seconded by Mr. Alonzo, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on July 11, 2023.

On motion of Mr. Aisola, seconded by Mr. Alonzo, and after asking for any public comment, the Board unanimously approved a new lease with New Orleans Iron Works, LLC for 10,000 sq. ft. Foothill warehouse, Bldg. 93, and 130,000 sq. ft. of laydown area located at 600 Melvin Perez Parkway, Chalmette Terminal.

President Cure recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales reported on the Operating and Capital Budgets, Professional Services, Balance Sheet and Lessees Arrears. The Board discussed the Finance Report.

President Cure then recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy discussed the ASR Letter of Intent, Port Security Grant and the 2023 C. Alvin Bertel Award nominee. Mr. Heaphy then recognized Mr. Roche who gave an update on current and future construction projects. The Board discussed the Executive Director's report.

On motion of Mr. Aisola, seconded by Mr. Alonzo, and after asking for any public comment, the Board unanimously approved the following resolution for the System Survey and Compliance Questionnaire required by the Legislative Auditor:

#### RESOLUTION

WHEREAS, it is a requirement of the Legislative Auditor of the State of Louisiana that the book of the St. Bernard Port, Harbor and Terminal District be audited annually, and

WHEREAS, as a required part of the audit, a System Survey and Compliance Questionnaire is to be completed by the administrative staff, and

WHEREAS, this questionnaire when completed must be adopted by the governing body of the District,

NOW, THEREFORE BE IT RESOLVED, that the St. Bernard Port, Harbor and Terminal District move to adopt the Systems Survey and Compliance Questionnaire and present it and a copy of this resolution to our auditors.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

|             |   |
|-------------|---|
| Yeas:       | 5 |
| Nays:       | 0 |
| Absent:     | 0 |
| Abstaining: | 0 |

The resolution was declared to be adopted on this 15th day of August, 2023.

/s/ Ronald J. Alonzo Jr., Secretary

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On motion of Mr. Aisola, seconded by Mr. Alonzo, and after asking for any public comment, the Board unanimously approved for the Executive Director to enter into a professional services contract with Kyle Associates, LLC for engineering services relating to the Melvin Perez Parkway Transit Shed and Truck Staging Area project. Not to exceed 2.2 million.

President Cure asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

President Cure asked if there were any New Business. Not hearing from anyone, he continued with the meeting.

On motion of Mr. Aisola, seconded by Mr. Alonzo, the meeting was adjourned.

*/s/ Ronald J. Alonzo, Jr., Secretary*