

OFFICIAL PROCEEDINGS  
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT  
REGULAR MONTHLY MEETING – SEPTEMBER 14, 2021

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, September 14, 2021, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, 3<sup>rd</sup> Floor, Chalmette, Louisiana.

After the Pledge of Allegiance, Roll was called.

Members present were: Mr. Larry M. Aisola, Jr., President; Ms. Jeanne E. Ferrer, Secretary and Mr. Walter J. Cure, IV, Treasurer. Absent was: Ms. Rachel L. Nunez, Vice President. Also present were: Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Director of Operations; Mr.'s Gary Poirrier and Zeljko Franks, Associated Terminals; Mr. Don Brinkman, CSRS; Ms. Meaghan McCormack, St. Bernard Economic Development Foundation; Mr. Joseph DiFatta, St. Bernard Parish Sheriff's Department; Mr.'s Ronnie Slone and Jeremiah Burkhardt, The Sloan Group and Mr. M. Munoz, Turn Services.

President Aisola asked if there were any public comments in accordance with R.S. 42:14(D). Not hearing from anyone, he continued with the meeting.

On motion of Ms. Ferrer, seconded by Mr. Cure, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on August 10, 2021.

On motion of Ms. Ferrer, seconded by Mr. Cure, and after asking for any public comment, the Board unanimously approved a new lease with LA Express Roadside Services, LLC for 2,862 sq. ft. of storage space, building 61-F, located in the Chalmette Terminal.

On motion of Mr. Cure, seconded by Ms. Ferrer, and after asking for any public comment, the Board unanimously approved a new lease with AJSK Services LLC for 6,000 sq. ft. of laydown area in Parking Area 1, located in the Chalmette Terminal.

On motion of Mr. Cure, seconded by Ms. Ferrer, and after asking for any public comment, the Board unanimously approved a Tenth Lease Amendment to the Associated Terminals of St. Bernard LLC lease adding approximately 261,360 sq. ft. of unimproved outdoor laydown area located in the Arabi Terminal on a month-to-month basis with the option to lease said area in the future, on an as needed basis, as long as the area is not under lease with another tenant.

President Aisola recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales reported on the operating and capital budgets, professional services, Balance Sheet and Lessees Arrears. The Board discussed the Finance Report.

President Aisola then recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy informed the Board of the land identification work being done by Calvin Wood LLC and the Statement of Qualifications being sent out for a new Insurance Agent of Record. Mr. Heaphy then discussed damages to port buildings caused by Hurricane Ida and the ports of Louisiana requesting President Biden to request funding from Congress relating to Hurricane Ida. Mr. Heaphy acknowledged the Port's employees with the following statement: I would like to take this time, as the executive director, to personally thank our administration, administration staff and the maintenance and security departments. Before, during and after Hurricane Ida the Port had essential employees working both on site and remotely. In fact, Eric Acosta manned the office building while Jason LaFontaine manned the maintenance department during Hurricane Ida. A special thank you to them both. Our employees do such a great job every single time we encounter a potential disaster like Hurricane Ida. Their knowledge and experience from previous hurricanes have made them – battle ready. We are lucky to have such hard-working, dedicated employees in times of adversity. It has not gone unnoticed, and I just want them to know how much I appreciate them being here for the Port. Mr. Heaphy also informed the Board of the St. Bernard Chamber's October Luncheon being held on October 11, 2021. Mr. Heaphy then recognized Mr. Roche who updated the Board on current and future construction projects. The Board discussed the Executive Director's Report.

On motion of Mr. Cure, seconded by Ms. Ferrer, and after asking for any public comment, the Board unanimously approved Amendment No. 2 to the CSRS, INC contract relating to Acquisition and Implementation of a New Geographic Information System (GIS) Port Security Grant Program IJ3 2019/Enhancements to the Newly Acquired GIS System, PSGP 2020 IJ2, not to exceed \$210,000. Mr. Brinkman was recognized and updated the Board on the progress being made on the project.

On motion of Mr. Cure, seconded by Ms. Ferrer, the Board discussed Item No. 12, Approval of changes and additions made to the Fiscal Policy Manual, recommended by The Sloan Group. Mr.'s Ronnie Slone and Jeramiah Burkhardt were recognized and discussed with the Board their recommended changes.

On motion of Ms. Ferrer, seconded by Mr. Cure, and after asking for any public comment, the Board unanimously approved to table Item No. 12, Approval of changes and additions made to the Fiscal Policy Manual, recommended by The Sloan Group.

On motion of Ms. Ferrer, seconded by Mr. Cure, and after asking for any public comment, the Board unanimously approved the Cooperative Endeavor Agreement between the St. Bernard Port, Harbor and Terminal District and the St. Bernard Parish Sheriff's Office to coordinate and facilitate public relations between the two entities that will provide a positive impact for St. Bernard Parish.

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On motion of Ms. Ferrer, seconded by Mr. Cure, the meeting was adjourned.

/s/ Ms. Jeanne E. Ferrer, Secretary