

Posted: Friday, June 10, 2016, at 3:30 p.m.

## REGULAR MONTHLY MEETING NOTICE AND AGENDA

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District will meet in regular monthly session on Tuesday, June 14, 2016, at 12:00 noon. This meeting will include an Executive Session to conduct the evaluation of the Executive Director. The meeting will be held at the port office which is located at 100 Port Boulevard, Chalmette, Louisiana.

Elton J. LeBlanc, Secretary

Regular Monthly Meeting  
June 14, 2016

### A G E N D A \_

Cheri C. Quigley \_\_\_\_\_

Henry Ballard, Jr. \_\_\_\_\_

Elton J. LeBlanc \_\_\_\_\_

Harold J. Anderson \_\_\_\_\_

- Call to Order
- Pledge of Allegiance
- Roll Call
- Any Public Comment in accordance with R.S. 42:14 (D)
- Approval of the minutes of the regular meeting held on May 10, 2016.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Approval of a new lease with Tommy’s Seafood, Inc. for 4,315 sq. ft. of food processing space, located in Building 181, Chalmette Terminal.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

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- Approval of lease amendment for Callais Ice Service, Inc. adding 44,000 sq. ft. of laydown area located at the Chalmette Terminal, rent adjusted accordingly.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Approval of additional \$450,000.00 thru-put and gross-tariff revenue abatement to Associated Terminals’ main lease for the repair/removal of 200 ft. of Dock 1, Section A Seawall.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Approval of a Consent Request for Mark Dabella to construct a 31’x66’ boat shed at 4627 Delacroix Highway in St. Bernard, La.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Approval of a Consent Request for MOEM Pipeline, LLC to repair 6 sites on an existing 14” crude oil pipeline, Verret Levee approximately 1 mile North of Verret, La.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Request for Bids were received in the Port office on Tuesday, May 17, 2016, at 2:00 p.m. for the Violet Terminal Communication Tower project. The Bids were as follows:

<u>Contractors</u>	<u>Bid</u>
Daley Tower Services Inc.	\$190,020.00
Pittsburg Tank & Tower Co. Inc.	\$220,170.00
Gulf Equipment Corp.	\$272,490.00
Sabre Communication Corp.	\$332,676.00

Approval to award Bid to \_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

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- Finance Report
  
- Executive Director's Report

Construction and Tenant Assessments  
Batture – located at approx. MM 85.5 AHP  
Violet Dock

- Approval of Fiscal Policy Manual changes: Index and Section III, Page C-2 through C-5.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Approval of Employee Policy Manual changes: Index and Section V, Pages EP-1 through EP-67.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Approval for the Executive Director to solicit Bids for Surplus Computer Equipment and Electronics.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Authorization for the Executive Director to enter into a Cooperative Endeavor Agreement with the St. Bernard Parish Tourist Commission to promote tourism through the Port and possible sharing of the tour boat dock revenue from the New Orleans Paddlewheels lease, not to exceed \$8,900.00 for Fiscal Year 2016-2017.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Report by Michael Truax, Truax & Robles Appraisers, LLC.
- Authorization for the Executive Director to enter into negotiations regarding a purchase agreement between the St. Bernard Port and LA Pride for property located in Violet, Louisiana.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

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- Authorization for the Executive Director to enter into negotiations regarding a purchase agreement between the St. Bernard Port and Bell Boy for property located in Violet, Louisiana.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Authorization for the Executive Director to enter into negotiations regarding a purchase agreement between the St. Bernard Port and The Meraux Foundation for property located in Violet, Louisiana.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Authorization for the Executive Director to enter into negotiations regarding a purchase agreement between the St. Bernard Port and Bill Madary for property located in Violet, Louisiana.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Executive Session to conduct the evaluation of the Executive Director.

Convene Executive Session: \_\_\_\_\_ p.m.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

Reconvene Regular Session: \_\_\_\_\_ p.m.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion carried \_\_\_\_\_

- Old Business

- New Business

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- Adjournment

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Next meeting date will be Tuesday, July 12, 2016.