

OFFICIAL PROCEEDINGS  
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT  
REGULAR MONTHLY MEETING – OCTOBER 18, 2017

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Wednesday, October 18, 2017, at 1 p.m. in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Rev. Henry Ballard, Jr., President; Mr. Elton J. LeBlanc, Vice President; Mr. Harold J. Anderson, Secretary and Ms. Cheri C. Quigley, Treasurer (arrived at 1:15). Also present were Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Jerry Graves, Director of Operations; Mr. Ted Roche, Project Manager; Mr. Sal Cusimano, Research and Administrative Assistant; Ricky Melerine, Public Relations Liaison; Mr. Suresh Shah, Burk-Kleinpeter; Mr. Mark Melancon, Intelligent Transportation System; Mr. Jim Simmons, N-Y & Associates; Mr. Andrew Jacques, St. Bernard Economic Development Foundation; Mr. Joey DiFatta, St. Bernard Sheriff's Office and Mr. Ross Gonzales.

President Ballard asked if there were any public comment in accordance with R.S. 42:14 (D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. Anderson, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on September 12, 2017.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved to waive the Personal Guarantee for the Chalmette Refining laydown lease commencing on January 1, 2018.

On motion of Mr. Anderson, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to permit Cox Communications to bore 5 feet beneath Bonita Drive, twice, to install 2" HDPE conduit which will supply service to 420 Bonita Drive, Buildings 60C & 62B.

On motion of Mr. Anderson, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved Employee Policy Manual change: Section V, Page EP - 35.

President Ballard recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy discussed the Finance Report which included the operating and capital budgets, balance sheet, professional services and lessee's arrears. Mr. Heaphy then recognized Mr. Roche who gave an update on current construction projects. Mr. Heaphy also discussed the Capital Outlay Request, TIGER Grant, Dr. Richardson's

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update relating to the TIGER Grant and the publication of the Annual Report. Mr. Heaphy then introduced Mr. Ross Gonzales as the new Director of Administration who will begin working in that capacity on October 23, 2017. The Board discussed the Finance Report, Executive Director's Report and welcomed Mr. Gonzales to the St. Bernard Port. President Ballard thanked Mr. Heaphy for the reports.

On motion of Mr. Anderson, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved a contract with DAR, Incorporated.

On motion of Ms. Quigley, seconded by Mr. LeBlanc, the meeting was adjourned.

/s/ Harold J. Anderson, Secretary