

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MONTHLY MEETING – OCTOBER 5, 2016

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Wednesday, October 5, 2016, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Ms. Cheri C. Quigley, President; Rev. Henry Ballard, Jr., Vice President and Mr. Elton J. LeBlanc, Secretary. Absent was Mr. Harold J. Anderson, Treasurer. Also present were Dr. Robert Scafidel, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr. Ted Roche, Project Engineer; Mr. Sal Cusimano, Agreement Analyst; Mr. Ricky Melerine, Public Relations; Mr.'s David Fennelly, Gary Poirrier and Zeljko Franks, Associated Terminals; Mr. Jim Simmons, N-Y & Associates; Mr. Paul Matthews, Port of New Orleans; Ms. Ashley Coker and Mr. Josh Force and Mr. Tony Evett, Volkert.

President Quigley recognized Dr. Scafidel who requested a Moment of Silence in remembrance of Reed Henderson. Rev. Ballard

President Quigley asked if there were any public comment in accordance with R.S. 42:14 (D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on September 13, 2016.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved of new lease with Manuel's Supply for 25,000 sq. ft. of storage space, 360 Cobia Drive, Building 81B.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved a new lease with LA Express Roadside Services, LLC for 2,862 sq. ft. of storage space located at 421 Bonita Drive, Building 61F.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved a Consent Request for Piacun Investments, LLC to repair an existing Bulkhead in Bayou la Loutre, at approximately 6400 Hopedale Highway in Hopedale, Louisiana.

Regular Monthly Meeting
October 5, 2016
Page 2

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved Change Order No. 2 for Daley Towers Services, Inc. relating to the Violet Terminal Communication Tower project. An underrun of \$7,000.00.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved Substantial Completion for Boasso Construction, Inc. relating to First-Floor Buildout Renovations project.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved Substantial Completion for Daley Tower Service relating to Violet Communications Tower for the Violet Terminal project.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved Substantial Completion for AL-KO Air Conditioning and Sheet Metal relating to Boasso Office Repairs to A/C Duct Work – Chalmette Terminal project.

President Quigley recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets and then reported on Lessees Arrears. The Board discussed the Finance Report. President Quigley thanked Mr. Heaphy for his report.

President Quigley recognized Dr. Scafidel who gave the Executive Director's Report. Dr. Scafidel recognized Mr. Roche who gave an update on ongoing construction projects and then recognized Mr. Heaphy who updated the Board on the allision at the Violet Terminal involving the mooring dolphins. Dr. Scafidel then discussed the Strategic Plan and the AAPA Taste of Louisiana Event. Mr. Poirrier also gave an update on Associated Terminals. The Board discussed the Executive Director's Report. President Quigley thanked Dr. Scafidel for his report.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, the Board unanimously approved authorization for the Executive Director to enter into a professional services contract with Volkert, Inc. for engineering services relating to the Replacement of Damaged Mooring Dolphin at Dock 1, Violet Terminal project, not to exceed \$85,000.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, the Board unanimously approved to enter Executive Session to discuss litigation relating to the expropriation of the Violet Dock Port, 34th Judicial District Court, Case # 116-860 at 12:37 p.m.

Regular Monthly Meeting
October 5, 2016
Page 3

On motion of Rev. Ballard, seconded by Mr. LeBlanc, the Board unanimously approved to reconvene Regular Session at 1:07 p.m.

President Quigley asked if there were any Old Business, not hearing from anyone he continued with the meeting.

President Quigley asked if there were any New Business, not hearing from anyone he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, the meeting was adjourned.

/s/ Elton J. LeBlanc, Secretary