

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MONTHLY MEETING – MAY 10, 2016

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, May 10, 2016, at 11:00 a.m. in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Ms. Cheri C. Quigley, President; Rev. Henry Ballard, Jr., Vice President; Mr. Elton J. LeBlanc, Secretary and Mr. Harold J. Anderson, Treasurer. Also present were Dr. Robert Scafidel, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr. Ricky Melerine, Public Relations; Mr. Sal Cusimano, Agreement Analyst; Mr. Ryan Fayard, Maintenance; Mr. Heath Ragas, Maintenance; Mr. Zeljko Franks, Associated Terminals; Mr. Dan Murphy, Infinity Engineering; Mr. Jim Simmons, N-Y & Associates; Mr. Paul Matthews, Port of New Orleans and Ms. Regina Staten, Providence Engineering.

President Quigley asked if there were any public comments in accordance with R.S. 42:14(D). Not hearing from anyone, she continued with the meeting.

On motion of Mr. Anderson, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on April 12, 2016.

On motion of Mr. Anderson, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved a Consent Request for MOEM Pipeline, LLC to lower 906' for an existing 14" pipeline located in Lake Jean Louis Robin in St. Bernard, La. Ms. Staten discussed and detailed the consent request with the Board.

President Quigley informed the Board that Request for Bids were received in the Port office on Thursday, April 14, 2016, at 2:00 p.m. for the Sewer Lift Station Improvements at the Chalmette Terminal project. The Bids were as follows:

<u>Contractors</u>	<u>Bid</u>
Gottfried Contracting	\$1,117,050.00
BLD Services, LLC	\$1,134,500.00
Industrial & Mechanical Contractors, Inc.	\$1,146,030.00
Subterranean Construction, LLC	\$1,155,625.00
Global Industrial Contractors	\$1,159,649.00
Lou-Con, Inc.	\$1,199,406.00
Centric Gulf Coast, Inc.	\$1,277,650.00

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On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved to award the bid to Gottfried Contracting in the amount of \$1,117,050.00.

President Quigley informed the Board that Request for Proposals were received in the Port office on Wednesday, May 4, 2016, at 2 p.m. for the First Floor Build-Out/Interior Renovations at St. Bernard Port Office project. The RFPs were as follows:

<u>Contractors</u>	<u>RFP</u>
Boasso Construction	\$78,000.00
B&K Construction	\$91,000.00
DeValle Service, LLC	\$96,458.58
Stalling Construction	No Bid Submitted
Livaudais Construction	No Bid Submitted
Command Construction	No Bid Submitted
Picou Fradella	No Bid Submitted

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved to award the RFP to Boasso Construction in the amount of \$78,000.00.

On motion of Rev. Ballard, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved to select the St. Bernard Voice as the Official Journal for the St. Bernard Port, Harbor and Terminal District pursuant to R.S. 43:171.

On motion of Mr. Anderson, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to enter into a Cooperative Endeavor Agreement (CEA) with St. Bernard Parish Government allowing the SBPG to locate a Point of Distribution (POD) on Port property in the event a hurricane makes landfall in or around the Parish.

President Quigley recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets. Mr. Heaphy then reported on professional services and Lessees Arrears. Mr. Heaphy also presented the FY 2015-2016 Budget Revision and the FY 2016-2017 Budget. The Board discussed the Finance Report. President Quigley thanked Mr. Heaphy for his report.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved the Budget Revision for FY 2015-2016.

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On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the FY 2016-2017 Budget.

President Quigley recognized Dr. Scafidel who gave the Executive Director's Report. Dr. Scafidel recognized Mr. Graves who introduced Mr. Fayard and Mr. Ragas of the Port's maintenance department who have completed the requirements and have obtained their Captain Certificate. The Board congratulated Mr.'s Fayard and Ragas. Dr. Scafidel then reported on the submittal of TIGER Grant and Security Grant applications, Gary LaGrange's retirement and the newly installed Kiosk in the third floor lobby. Dr. Scafidel then continued his report by informing the Board of the bid opening for the Communications Tower project on May 17, 2016, the Batture located at MM85.5 AHP and reminded the board to submit their Personal Disclosure Form by May 15, 2016.

President Quigley asked if there were any Old Business. Not hearing from anyone, she continued with the meeting.

President Quigley asked if there were any New Business. Not hearing from anyone, she continued with the meeting.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, the meeting was adjourned.

/s/ Elton J. LeBlanc, Secretary