

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MEETING – August 11, 2020

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session in accordance with ACT 302 of the Regular Session R.S. 42:17.1 and in consideration of the safety and well-being of the Board's members, staff, and communities directly impacted by the COVID-19 Public Health Emergency (Proclamation 27 JBE 2020), the Board's August meeting was convened remotely, via teleconferencing/videoconferencing on Tuesday, August 11, 2020, at 12:00 noon, Chalmette, Louisiana.

After the Pledge of Allegiance was said, roll was called.

Members present were: Mr. William T. Bergeron, President; Mr. Larry M. Aisola, Jr., Vice President; Ms. Rachel L. Nunez, Secretary; Mr. Harold J. Anderson, Treasurer and Rev. Henry Ballard, Jr., Commissioner. Also present were: Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Director of Operations; Mr. Todd Fuller, Associated Terminals; Mr. Mark Melancon, Intelligent Transportation Systems and Amanda Coates, Port of New Orleans.

President Bergeron asked if there were any public comments in accordance with R.S. 42:14(D). Not hearing from anyone, he continued with the meeting.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on July 14, 2020.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a new lease with New Orleans Iron Works, LLC for 10,000 sq. ft. Foothill Warehouse located at 600 Melvin Perez Parkway, Building 93, and approximately 130,000 sq. ft. of adjacent Laydown Area, Chalmette Terminal.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a new lease with Emile Pellitteri for 1,400 sq. ft. of Office Space located at 305 Marlin Drive, Building 178, Chalmette Terminal.

Members of the Board asked for a Tenant Maintenance Spreadsheet/Log listing inspection on buildings, what may need repairs and who is responsible for the repairs. The Board also asked, in reference to the Pellittieri lease, that a Schedule of Repairs be submitted by the tenant, with cost, for any repairs that may be done to the leased area in case any situations may arise relating to the repairs to the building. Mr. Heaphy informed the board that the lease language will state that no consideration will be given to the tenant for improvements made to the building and that the improvements revert to the Port at the end of the lease, unless it is considered removable property.

President Bergeron recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales discussed the Operating and Capital Budgets, Professional Services Summary, Balance Sheet and Lessees' Arrears. The Board discussed the Finance Report and Lessee Arrears and asked that a Statement of Understanding between Crescent City Electric and Emile Pellittieri be in place at the time of the new lease with Mr. Pellittieri. Mr. Heaphy informed the Board that he will make sure that a document is in place. President Bergeron thanked Mr. Gonzales for his report.

On Motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the Budget Revision for FY 2019-2020.

President Bergeron recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy informed the Board that the Oral Arguments for Violet Terminal are calendared for September 2, 2020, the adoption of the Millage Rate will be on the September, 2020 agenda, Star Services Inc.'s contract was extended to December, 2020 and the agreement with MARAD for FY 2017 TIGER Grant was finalized. Mr. Heaphy then recognized Mr. Roche who gave the construction report on current and future projects. The Board discussed the Executive Director's Report. President Bergeron thanked Mr. Heaphy for his report.

On Motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved to appoint Meaghan McCormack to the St. Bernard Parish Redevelopment, LLC Board of Directors to replace Andrew Jacques.

On Motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the following resolution for the System Survey and Compliance Questionnaire required by the Legislative Auditors:

RESOLUTION

WHEREAS, it is a requirement of the Legislative Auditor of the State of Louisiana that the book of the St. Bernard Port, Harbor and Terminal District be audited annually, and

WHEREAS, as a required part of the audit, a System Survey and Compliance Questionnaire is to be completed by the administrative staff, and

WHEREAS, this questionnaire when completed must be adopted by the governing body of the District,

NOW, THEREFORE BE IT RESOLVED, that the St. Bernard Port, Harbor and Terminal District move to adopt the Systems Survey and Compliance Questionnaire and present it and a copy of this resolution to our auditors.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas:	5
Nays:	0
Absent:	0
Abstaining:	0

The resolution was declared to be adopted on this 11th day of August, 2020.

/s/ Rachel L. Nunez, Secretary

President Bergeron asked if there was any Old Business, not hearing from anyone, he continued with the meeting.

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On motion of Ms. Nunez, seconded by Mr. Anderson, the meeting was adjourned.

/s/ Rachel L. Nunez, Secretary