

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MONTHLY MEETING – September 13, 2016

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, September 13, 2016, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Rev. Henry Ballard, Jr., Vice President; Mr. Elton J. LeBlanc, Secretary and Mr. Harold J. Anderson, Treasurer. Absent was Ms. Cheri C. Quigley, President. Also present were Dr. Robert Scafidel, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr. Ted Roche, Project Engineer; Mr. Sal Cusimano, Agreement Analyst; Mr.'s David Fennelly, Gary Poirrier and Todd Fuller, Associated Terminals; Mr. Jim Simmons, N-Y & Associates and Mr. Paul Matthews, Port of New Orleans.

Vice President Ballard asked if there were any public comment in accordance with R.S. 42:14 (D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on August 16, 2016.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the new lease with Gulf Container Inc. for 45,000 sq. ft. of Laydown area and 3,600 sq. ft. of building space located at 421 Cobia Drive, Chalmette Terminal.

On motion of Mr. Anderson, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved the lease amendment for Crescent City Electric, Inc. decreasing amount of leased space, rent adjusted accordingly.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the amendment to the Director of Administration/Planning Services' contract.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved Change Order No. 1 for Daley Towers Services, Inc. relating to the Violet Terminal Communication Tower project. An overrun of \$9,688.70.

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Vice President Ballard recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets. Mr. Heaphy then reported on professional services and Lessees Arrears. The Board discussed the Finance Report. Vice President Ballard thanked Mr. Heaphy for his report.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the Second Budget Revision for FY 2015-2016.

Vice President Ballard recognized Dr. Scafidel who gave the Executive Director's Report. Dr. Scafidel recognized Mr. Roche who gave an update on ongoing construction projects and tenant assessments on Antiques de Provence and Tommy's Seafood. Dr. Scafidel then recognized Mr. Graves who gave an update on the installation and application of the new Access Control system. Next, Mr. Fennelly was recognized and updated the Board on Associated Terminals' new office location in Convent and recent ship calls and cargo. Mr. Fennelly along with Mr. Matthews then updated the Board as to the efforts of the Maritime community to get local students and others interested in the maritime industry and the job opportunities it provides. Dr. Scafidel then informed the Board that the Annual Reports will be disseminated in the local newspapers and the Port will provide space for the Sheriff's Department's motorcycle training and disaster housing for the SBSO Incident Response Team. The Board discussed the Executive Director's Report. Vice President Ballard thanked Dr. Scafidel for his report.

Vice President Ballard asked if there were any Old Business, not hearing from anyone he continued with the meeting.

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On motion of Mr. LeBlanc, seconded by Mr. Anderson, the meeting was adjourned.

/s/ Elton J. LeBlanc, Secretary